



Missouri Department of Health and Senior Services

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RELAY MISSOURI for Hearing and Speech Impaired 1-800-735-2966 VOICE 1-800-735-2466

Margaret T. Donnelly
Director



Jeremiah W. (Jay) Nixon
Governor

Instructions for Exception Request

**Mail: Department of Health & Senior Services
Section for Long Term Care Regulation
Attn: Exceptions Committee Chairperson
P.O. Box 570
Jefferson City, MO 65102**

Fax: (573) 526-8797 (Attn: Policy Unit)

If you have any questions please contact the Policy Unit at (573) 526-8520.

When submitting your request please provide the following information:

1. If the exception request is being made as a result of a deficiency issued during an inspection of the facility, please include the section number and text of the rule being cited.
2. Specific reasons why compliance with the rule would impose an undue hardship on the operator, including an estimate of any additional cost that might be involved.
3. If applicable, provide pictures or a map with a complete description of the individual characteristics of the area related to the exception request.
4. Explanation of how you will safeguard the health, safety, and welfare of the residents if the exception were granted.

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The Missouri Department of Health and Senior Services will be the leader in promoting, protecting and partnering for health.
AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER: Services provided on a nondiscriminatory basis

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